



UTC Sheffield Olympic Legacy Park

Provider Access Policy

Introduction

This policy statement sets out UTC Sheffield Olympic Legacy Park's arrangements for managing the access of education and training providers to students for the purpose of informing them about opportunities. The policy complies with UTC OLP's statutory duties under Section 42B of the Education Act 1997 and forms part of our wider CEIAG strategy aligned to the Gatsby Benchmarks.

Student entitlement

All students in Years 9–13 are entitled:

- to explore technical education qualifications, apprenticeships, and higher education opportunities, as part of a careers programme which provides impartial information on the full range of academic, vocational, and technical options available at each transition point;
- to hear from a wide range of local, regional and national providers, including those in the health, sport and digital sectors, through careers events, assemblies, group discussions and taster sessions;
- to understand how to research, prepare and submit applications for the full range of post-16 and post-18 routes, including Sheffield Progress, UCAS and apprenticeship platforms.

Management of provider access requests

Procedure

- **Ryan Sheehan, Vice Principal**
- **Iftagar Ahmed, Curriculum Director for Computing and Employer & Careers Lead**
- **Theresa Clark, Assistant Principal / Safeguarding**

Telephone: 0114 308 4000 Email: adminolp@utcsheffield.org.uk

Opportunities for access

A number of events, integrated into the UTC careers programme, will offer providers an opportunity to come into the UTC to speak to students and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 9	Morning Meeting employer activities. Skillsbuilder and careers information through the tutor programme and personal development Employer Assemblies Careers / Enrichment Days Employer projects and speakers within lessons	Morning Meeting employer activities. Skillsbuilder and careers information through the tutor programme and personal development Employer Assemblies Careers / Enrichment Days Employer projects and speakers within lessons	Morning Meeting employer activities. Skillsbuilder and careers information through the tutor programme and personal development Employer Assemblies Careers / Enrichment Days Employer projects and speakers within lessons
Year 10	Morning Meeting employer activities. Life Skills – work experience preparation sessions Employer Assemblies Careers / Enrichment Days	Morning Meeting employer activities. Employer Assemblies Skillsbuilder and careers information through the tutor programme and personal development Extra curricular clubs in conjunction with employers Mock interviews	Morning Meeting employer activities. Skillsbuilder and careers information through the tutor programme and personal development Work Experience opportunities
Year 11	Global Cultural Learning Assemblies on opportunities at 16 Year 11 Post-16 Information, Careers Fair and Sheffield Progress Evening Mock interviews	Global Cultural Learning Employer Assemblies Employer Mentor Day Apprenticeship information shared through tutor and assemblies	Global Cultural Learning Employer Mentor Day
Year 12	Tutorial Programme Higher Education Fair	Tutorial Programme Small group sessions: future education,	Tutorial Programme Small group sessions: future education,

	Post-18 assembly – apprenticeships Employer Assemblies	training and employment options Industry visits and Fairs	training and employment options UCAS Convention UCAS workshops University visits Careers day Work Experience opportunities Employer Mentor Day
Year 13	Tutorial Programme Workshops – HE and higher apprenticeship applications UCAS Workshops Careers events University and industry visits	Tutorial Programme UCAS workshops Employer Mentor Day Apprenticeship information shared through tutor and assemblies	Tutorial Programme Work Experience opportunities

Please speak to either Ms Stevenson or Mr Ahmed to identify the most suitable opportunity for you.

Premises and facilities

The UTC will make the larger hall or sports science lab, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The UTC will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit. Providers are requested to either forward presentations in advance of delivery or to bring their own device. ICT support will be available.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Learning Manager for Key Stage 5 (Callam West). The Resource Centre is available to all students at lunch and break times.

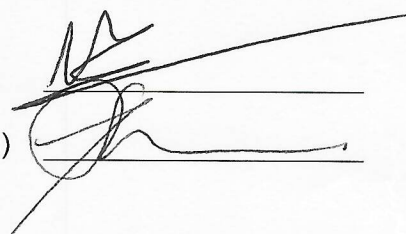
Chair: (print name) N BIZZELL

Chair: (signature)

Principal: (print name) J STEVENSON

Principal: (Signature)

23 September 2025



Year 12	University and industry visits	Career events	UCAS Workshops	Higher apprenticeships	Tutorial Programme	Work Experience opportunities	Tutorial Programme	Employer Mentor Day	UCAS workshops	Work Experience opportunities	Employer Mentor Day	UCAS workshops	University visits	UCAS workshops	UCAS Convention	Training and employment options
	Post-16 study - apprenticeships	Employer Ambassador	Post-16 study - apprenticeships	Training and employment options	Employer Ambassador	Post-16 study - apprenticeships	Training and employment options	Employer Ambassador	Post-16 study - apprenticeships	Training and employment options	Employer Ambassador	Post-16 study - apprenticeships	Training and employment options	Employer Ambassador	Post-16 study - apprenticeships	Training and employment options

Please speak to either Mr Stevenson or Mr Alford to identify the most suitable opportunity for you

Resources and facilities

The UTC will make the largest hall or sports centre lab, classroom or private meeting room available for discussions between the provider and student as appropriate to the activity. The UTC will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit. Providers are requested to either forward presentations in advance of delivery or to bring their own device. IT support will be available.

Providers are welcome to have a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Learning Manager for Key Stage 5 (Chloe Wood). The Resource Centre is available to all students at lunch and break times.

Principal (print name) Mr Stevenson Chair (print name) Mr Alford
 Principal (signature)  Chair (signature) 